

Office Use Only	Polling District	Elector No.
Date Received		
Date Applied		

APPLICATION TO VOTE BY PROXY AT A PARTICULAR ELECTION

Please Note – Only **one** person per form. If more forms are required, please photocopy or contact your local Electoral Registration Officer. Please use **BLOCK LETTERS**.

1. ABOUT YOU

Surname

First names in full

Your Age (*You need not give your date of birth, if 18 or over.*)

If 18 or over, please tick box

--	--

Date of birth

--	--

2. REGISTERED ADDRESS

I am currently included in the Register of Electors at the address below.

POSTCODE

Contact Points

In case we have a query, a daytime and evening telephone number would be helpful. An e-mail address is also very useful. You do not have to provide this information.

Day time phone number:	Evening phone number:
E-mail address:	

3. REASON FOR APPLICATION

I apply to be treated as an absent voter at the election(s) indicated below as I cannot reasonably be expected to go in person to the polling station allotted to me because:

4. WHICH ELECTION

I apply to be treated as an absent voter at the election(s) to be held on :

Date of Election(s)						
----------------------------	--	--	--	--	--	--

My application is for:- (tick box which applies)

All Elections on that date		Parliamentary Election on that date		European Parliamentary Election on that date		Scottish Parliamentary Election on that date	
Local Gov't Election on that date		Community Council Election on that date					

4. PROXY DETAILS

You must be certain that the person named below is willing, and is able, to vote on your behalf

Proxy's full name.....

Proxy's Address.....

.....

Postcode.....

Proxy's relationship to you (if any).....

I confirm that I have consulted the person named above as proxy and that that person is capable and willing to be appointed to vote as my proxy.

YOU MUST SIGN HERE

Your Signature	
-----------------------	--

I can confirm that I am capable of being and willing to be appointed to vote as the applicant's proxy.

You may if you wish, ask your proxy to sign.

Proxy Signature	
------------------------	--

5. RETURN OF FORM

The fine of up to £5000 can be incurred by anyone who on this application makes a statement he or she knows to be false, or signs an application when not authorised to do so or signs a statement which he or she knows contains false information. **Each person has to sign their own form.** The form will be returned if it is not signed.

Signed:	Date:

Please return the completed form to :-

SHETLAND

**Electoral Registration Officer,
Charlotte House, Commercial Road,
LERWICK,
Shetland ZE1 0LX
Tel: 01595 745700
Fax: 01595 745710
E-Mail: ero@shetland.gov.uk
Web Site: www.orkney-shetland-vjb.co.uk**

ORKNEY

**Electoral Registration Officer,
8 Broad Street
KIRKWALL
Orkney KW15 1NX
Tel: 01856 876222
Fax: 01856 870949
E-Mail: ero@orkney.gov.uk
Web Site: www.orkney-shetland-vjb.co.uk**

HELPFUL INFORMATION

This form is for registered electors who cannot reasonably be expected to vote in person at their polling station. This form is a legal document and your right to vote may depend on it.

PART 1 - ABOUT YOU

You cannot be given an absent vote unless you are on the register of electors. Most people who are on the register can vote at all elections and the Electoral Registration Officer will consider your application accordingly.

It is possible that you are still registered at your previous address and not at your present address. If you are in any doubt you should check the register and fill in the address given there. (Copies of the register are available at the Electoral Registration Office and some libraries, post offices and council offices.)

PART 2 - REASON FOR APPLICATION

Explain why you cannot reasonably be expected to vote in person eg “I shall be away on holiday”, “on business etc”, “I have moved house and am not yet registered at my new address” or if you are unwell say so “I am unwell and am suffering from.....”.

PART 3 - WHICH ELECTION

Indicate which election(s), and the date, to which your application refers.

PART 4 - PROXY DETAILS

If you decide to vote by proxy you must find someone suitable to agree to act for you before giving his or her name. You must also sign and you may also get your proxy to sign the special statement on this form.

Not everyone is allowed to vote as proxy. Your proxy must:

- Be eligible to vote in the type of election concerned (he/she need not be currently registered as an elector)
- **Not** have agreed to act as proxy for more than two electors including you. He/she is however allowed to act as proxy for any number of his or her relatives (husband or wife, parent, grandparent, brother, sister, child or grandchild).
- **Note that if granted a vote by proxy, you may vote in person but only if your proxy has not already voted on your behalf or has not applied for a postal vote to vote on your behalf.**

PART 5 - RETURN OF FORM

Applications for a proxy vote must be received no later than 5pm on the sixth working day before the date of the election.

If you need further help, please contact:

SHETLAND

Electoral Registration Officer,
Charlotte House, Commercial Road,
LERWICK,
Shetland ZE1 0LX
Tel: 01595 745700
Fax: 01595 745710
E-Mail: ero@shetland.gov.uk
Web Site: www.orkney-shetland-vjb.co.uk

ORKNEY

Electoral Registration Officer,
8 Broad Street
KIRKWALL
Orkney, KW15 1NX
Tel: 01856 876222
Fax: 01856 870949
E-Mail: ero@orkney.gov.uk
Web Site: www.orkney-shetland-vjb.co.uk